

PARKLAND COLLEGE	CATEGORY D	PERSONNEL AND EMPLOYEE RELATIONS
ANTI-HARASSMENT FORMAL HARASSMENT COMPLAINT	OPR D-20.2	APPROVED: OCTOBER 9, 2012 REVIEWED: APRIL 16, 2013

Formal Harassment Complaint

(Stage 4)

Complainant: _____ Responder: _____

Location: _____ Location: _____

Phone: _____ Phone: _____

Date on which the accused was initially informed that his/her behaviour was unwelcome, or perceived to be inappropriate, and that it should stop immediately (Stage 1): _____

Date of Conflict Resolution/Mediation (Stage 3) attempts with out-of-scope supervisor (or counsellor for students): _____

Description of the objectionable behaviour that has continued since Stage 2 (Conflict Resolution/Mediation) was completed (include what was said or done, dates, locations, and any other relevant circumstances):

Witnesses to the incident(s): _____

Complainant

Date